

Role of a Chapter Delegate During Online Voting Process

Sigma Theta Tau International conducts several votes electronically to approve chapter charters between in-person meetings of the House of Delegates.

Delegate Term

The term of office for a delegate is from the opening of one convention to the opening of the next convention. A chapter may change its delegate at any time during that term by notifying headquarters. To change a chapter delegate, either e-mail or call headquarters staff at 888.634.7575 or +1.317.634.8171 or chapserv@stti.iupui.edu or submit the changes via the chapter leader change form at <http://www.stti.org/Chapter/Logon.aspx>.

Number of Delegates and Chapter Votes

Each chapter is entitled to cast two votes on the issue of approving a petitioning honor society for chapter charter. Those two votes can be cast by two different members or both votes by the same member. If the two votes are cast by the same delegate, that delegate will receive two separate e-mail messages with two unique links to the secure voting area.

Delegate Responsibilities

- Review history of all petitioning honor societies to be voted on electronically
- Ask for clarifications of any questions the delegate or chapter board members have before the voting begins. Questions/comments can be shared on the delegate forum so all delegates receive the same information. The forum can be found at http://pub7.bravenet.com/forum/557525847?WT.mc_id=&WT.dcsvid=10945422. The password for posting information on this site is delegate.
- Discuss the petitioning honor society's information with the chapter's board of directors and determine how votes should be cast.
- Cast chapter's vote(s).

Electronic Voting Procedure

- On 1 February in the USA, the company contracted to conduct Sigma Theta Tau International's electronic voting will send an e-mail to each delegate. In that e-mail, each delegate will receive a unique link to an Internet site that must be followed to authenticate that the person voting is one of the chapter's official delegates based on information sent to headquarters.
- Between 1 and 29 February, the delegates should access the link e-mailed to them and follow the online instructions to vote either "yes" or "no" to approve the petitioning honor society to become a chapter.
- The election company will send e-mails to the delegates who have not yet cast their vote(s) periodically during February.
- If a chapter only has one delegate, that delegate will receive two separate e-mails with two different links to the ballot. A "YES" OR "NO" VOTE FROM EACH OF THE LINKS WILL NEED TO BE CAST TO ENSURE BOTH OF THE CHAPTER'S VOTES ARE REGISTERED.