

Electronic Voting Procedures for Chapter Charter Applications

as of January 2008

Requirements

3 non-officer members of the Board of Directors

4 officer members of the Board of Directors

$\frac{3}{4}$ of the STTI chapters must cast a vote: 338/451 (minimum)

$\frac{3}{4}$ of the votes cast must be "yes": 253 (minimum, if 338 chapters vote)

Outline of Process

2-3 Months Prior to Vote

Chapters reminded to update delegate names who will be casting electronic votes for the chapter. Changes/updates to e-mail addresses are made as needed. Staff will contact names of chapters that have no delegates listed to explain the need and try to get names to add to the database.

1 Month Prior to Vote

Histories of petitioning honor societies seeking final chapter charter approval are posted. Delegates are told where to find these and how to pose questions (and answers) that all delegates can see to insure all delegates have access to the same information.

First day of Voting

Notification e-mailed to delegates that voting is now open. Voting will remain open for approximately one month to give ample time for all delegates to vote.

During Month Voting is Available

Delegates will cast their "yes" or "no" approval votes for each of the petitioning honor societies. Delegates who have not yet voted are sent an electronic reminder to do so. A total of 3 messages are sent to delegates to remind them to vote. Once a delegate has voted, no more reminder messages are sent.

Day After Voting Closes

Final votes are tabulated and Governance Committee asked to declare the vote.

Within Week of Voting Closure

Voting outcome is shared with: board of directors, delegates, chapter leaders, and petitioning honor society leaders.

Anticipated Electronic Votes During 2007-2009 Biennium (subject to change based on application submissions for chapter charter)

February 2008

October 2008

February 2009