



At-Large Chapter Charter Application Timeline

Once your at-large honor society has functioned for one year and has met all requirements for establishing an at-large chapter, it may now submit an application for an at-large chapter charter to headquarters. Find below the application timeline for at-large chapter charters.

Application Timeline:

- The Application for At-Large Chapter Charter is submitted to headquarters. The review process to determine if the application is recommended to the House of Delegates typically takes three months.
- Headquarters' staff members conduct a preliminary review of the application to ensure its readiness for review by the Governance Committee task force reviewers.
- Once a determination has been made the application is ready for formal review, headquarters gives the application to two reviewers who work on the Governance Committee Charter Review Task Force. The reviewers will either approve the application and recommend approval to the Governance Committee, or decline the application.
- The Governance Committee either approves or declines the application. Their recommendation is forwarded to the board of directors
- The board of directors either approves or declines the application. Once the board recommends your at-large honor society for petition, your at-large honor society is called a "petitioning honor society."
- Next, your petitioning honor society is voted on by chapter delegates either electronically or in person. Contact headquarters for a timeline of the next vote scheduled.
- After the House of Delegates approves your petition, your at-large honor society may hold a chartering ceremony. Chartering ceremonies include induction of all honor society members into Sigma Theta Tau International and presentation of the chapter charter. They usually occur no earlier than three months following approval by the House of Delegates to allow adequate preparation time.